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GENERAL INFORMATION

Affiliation No. : 3330522
Postal Address : Delhi Public School, Nava Raipur, Sector-15, Atal Nagar (C.G.) - 492101
Contact No. : Reception – 7970000134
Admission – 7970000130/131
Accounts – 7970000132
Transport – 7970000133

E-mail : General-dpsatalnagar@gmail.com
Headmistress- dpsnrhm@gmail.com
Examination Cell- exam.dpsnr@gmail.com
Accounts- ac.dpsnr2022@gmail.com
Transport- dpsatalnagartransport@gmail.com

Website : <https://www.dpsnavaraipur.in>

School Timings

Nur – II (Mon-Fri) : 09:40 am to 2:00 pm
III – IX (Mon-Fri) : 08:00 am to 2:00 pm
Nur – IX (Sat) : 08:30 am to 12:00 noon

Note:

- (i) Reporting time: 8:00 am for III to IX and 9:30 am for Nursery to II.
- (ii) Entry to the school campus will not be permitted after 7:55 am for III to IX and 9:35 am for Nursery to II.
- (iii) As per weather conditions, the timing may vary, and the same will be intimated in advance through the school website / SMS.

Fee Counter Office Hours : Monday to Saturday (8:00 am to 1:00 pm)

Visiting Hours

Headmistress : Tue, Thu, Sat - 10:00 am to 11:00 am (with prior appointment only)
Faculty : During Parents Teachers Meeting (PTM)
In special cases, with prior appointment only.

Note: Mobile phones are to be kept off during meetings / while waiting at the reception. Video/Voice recording without permission is not allowed. The campus is under CCTV surveillance. CCTV footage is confidential and will not be shared with anyone, in adherence to the school's privacy policy.

A BRIEF BACKGROUND

DPS Nava Raipur, under the aegis of DPS Society Delhi, provides good quality, modern education, including a strong component of culture, inculcation of values, awareness of the environment, adventure activities and physical education; an education that is value-based, an education that imparts roots and also gives wings. Our motto, “**Service before self**” followed by the guiding principle “**We value our values**” epitomizes the essence of education.

DPS Nava Raipur is ensconced in the heart of nature at Atal Nagar. Set in an idyllic environment surrounded by a lush green backdrop, the school stands in the centre of educational hub.

DPS Nava Raipur believes in creating a congenial and conducive atmosphere for learning and promoting the budding talents. It also aims at synchronizing with parent community to foster and nurture child development which will prove to be the foundation stone for benchmark performance in the coming years.

DPS Nava Raipur is committed to setting high standards in its pursuit of excellence and remaining sensitive to the issues of the human resources, for their nurturing, grooming, enrichment and development.

We aspire to develop:

Successful Learners, Confident Individuals and Responsible Citizens

USE OF YOUR ALMANAC

- Let your parents read and sign the **Almanac** and complete the closure record.
- Carry it with you every day. It is needed for you to record homework, achievements and other information.
- It is a useful means of communication between your teachers and your parents as well as for your own use.
- You will be required to show your **Almanac** to your teachers whenever asked for.
- Don't decorate or cover the **Almanac**.
- At all times, the student should possess the school **Almanac**. In case of the loss of the **Almanac**, the student is required to purchase the same.

FROM THE HEADMISTRESS'S DESK



Dear Parents,

The 21st century world places an imperative demand on every school to venture out of their educational cosset and adapt a proactive stance to address the paradigms and challenges of a rapidly changing society. In this respect the school almanac serves as our conduit to reach out to the world and ensures an essential bond as well as stipulates an interface between the parent, child and the school. Furthermore the mentors indubitably go way beyond to enhance the performance of their protégés by detailed analysis of their grades and behavioural aspects as well as conveying the same to their parents on a regular basis through the almanac.

As the pages unfurl, they bring forth a preview of the upcoming plethora of activities in the scholastic and co-scholastic domain, community service opportunities, challenging rigmarole of education and bears testimony to our commitment to create a unique blend of core and applied education.

Along with all possible technical support, we believe in interacting with the students on a one to one basis to inspire them for life. We offer opportunities to our students so that they learn to challenge their own abilities, learn to cooperate, collaborate, and hence learn to be good global citizen.

We recognize the fact that the world has irreversibly shrunk in terms of time, space and connectivity. Our perspective is to give wings to the students' imagination and ideas that need to be brought up in a global environment, acquiring global competencies and aspiring to be global leaders.

We believe that education is the means by which we discern humanity and contribute towards its transformation, renewal and that, one's education is unsurpassed when pursued in the companionship of others and hence the integrity of the stakeholders is essential to our ethos.

Optimistic and anticipating to escalate greater heights.....

Headmistress

STUDENT PERSONAL INFORMATION

Name of the student	Photograph in white School uniform
Admission No.....Class & Section.....PEN No.....	
Date of Birth.....Gender.....House.....	
Category (SC/ST/OBC/Gen)Religion.....	
Student's Aadhar No.....Blood Group.....	
Residential Address	
.....	
Bus No.Bus Stop (Location).....	
If commutes by private vehicle, Vehicle No.....	
.....	

Details of parents / guardian

Father's / Guardian's Name

Occupation Govt. Employee / Staff / General

Name & Address of the Organization

.....

Mother's Name

Occupation Govt. Employee / Staff / General

Name & Address of the Organization

.....

Contact Details

No. for SMS (Provide only one Mobile No.):.....

No. for WhatsApp Message (Provide only one No.):.....

Email Id (Provide only one Email Id):.....

Other Contact No(s). for Voice Call:.....

Details about brothers and sisters (if any) in DPS, Nava Raipur

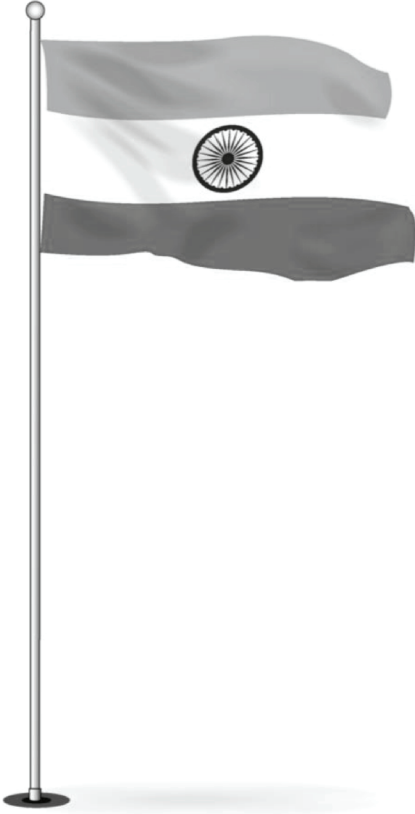
Name	Class & Section	Admission No.
.....
.....
.....

.....
Mother's signature

.....
Father's signature

PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.



NATIONAL ANTHEM

जन-गण-मन अधिनायक जय हे
भारत-भाग्य विधाता ।
पंजाब सिंध गुजरात मराठा
द्राविड उत्कल-बंग ।
विंध्य, हिमाचल, यमुना, गंगा
उच्छल जलधि तरंग ।
तव शुभ नामे जागे,
तव शुभ आशिष माँगे
गाहे तव जय गाथा ।
जन-गण-मंगलदायक जय हे,
भारत-भाग्य विधाता
जय हे, जय हे, जय हे,
जय जय जय जय हे ॥

SARASWATI VANDANA



या कुन्देन्दु तुषारहार
धवला या शुभ्र वस्त्रावृता ।
या वीणा वर दण्ड
मण्डितकरा या श्वेत पद्मासना ॥
या ब्रह्माच्युत शङ्कर
प्रभृतिभिः देवैः सदा वन्दिता ॥
सा मां पातु सरस्वती
भगवती निःशेष
जाड्यापहा ॥

SCHOOL ANTHEM

We stand up together
Our heads held up high,
To sing our school anthem
With honour and pride,
Marching together
With zeal and zest
We D.P.S. students
Will give out our best
D.P.S, D.P.S, school of wisdom and light
D.P.S, D.P.S, where our future is bright,
Keeping our motto in mind everyday
It's **“Service Before Self”** in every way.
Our days here as students
A pleasure untold,
Our teachers with patience
Their knowledge unfold,
To help us to reach
Those great heights and achieve
Success, power and honour
Wherever we be.

**ALL THINGS
BRIGHT AND BEAUTIFUL**

All things bright and beautiful
All creatures great and small,
All things wise and wonderful
The Lord God made them all.

Each little flower that opens,
Each little bird that sings,
He made their glowing colours,
He made their tiny wings.

All things...
The purple – headed mountain,
The river running by,
The sunset and the morning,
That brightens up the sky.

All things...
The cold wind in the winter,
The pleasant summer sun,
The ripe fruits in the garden,
He made them everyone.

All things...
He gave us eyes to see them,
And lips that we might tell,
How great is God Almighty,
Who has made all things well.

TRY, TRY AGAIN

*'Tis a lesson you should heed,
Try, try again,
If at first you don't succeed,
Try, try again;*

*Then your courage should appear,
For, if you will persevere
You will conquer, never fear
Try, try again.*

*Once or twice, though you should fail,
If you would at last prevail,
Try, try again;*

*If we strive, 'tis no disgrace
Though we do not win the race;
What should you do in that case?
Try, try again*

*If you find your task is hard,
Time will bring you your reward,
Try, Try again*

*All that other folks can do,
Why, with patience, should not you?
Only keep this rule in view:
Try, Try again.*

MY CHILD

My child isn't my easel to paint
Nor my diamond to polish!
My child isn't my trophy to flaunt,
Nor my dummy to taunt!
My child isn't my badge or my honour,
Nor my respect that he/she must protect
My child isn't an idea or a fantasy,
Nor my reflection or legacy!
My child isn't my puppet or my project,
Nor my pawn or my cadet!

My child is here to fumble and stumble
To get in and out of trouble!
My child is here to try,
To fail and to cry!
My child is here to unravel the mysteries,
To educate oneself and rewrite histories!
My child is here to make his/her own choices,
To exercise his/her free will and experience the consequences!

As a parent,
My task is to make my child able and capable,
To keep aside my ego and be by his/her side!
My task is to guide and educate,
To let be and not frustrate!
My task is to allow him/her to ponder
And see my child grow into a wonder.

THE MOUNTAIN

If the mountain seems too big today
Then climb a hill instead
If the morning brings you sadness
It's ok to stay in bed
If the day ahead weighs heavy
And your plans feel like a curse
There's no shame in rearranging
Don't make yourself feel worse
If a shower stings like needles
And a bath feels like you'll drown
If you haven't washed your hair for days
Don't throw away your crown
A day is not a lifetime
A rest is not defeat
Don't think of it as failure
Just a quiet, kind retreat
It's ok to take a moment
From an anxious, fractured mind
The world will not stop turning
While you get realigned
The mountain will still be there
When you want to try again
You can climb it in your own time
Just love yourself till then.

~ By Laura Ding-Edwards

SCHOOL AGREEMENT

THE SCHOOL

Delhi Public School will:

- Provide a safe and orderly environment in which students can learn, feel secure and be valued as individuals.
- Provide a broad and balanced curriculum.
- Encourage all students to do their best and to have pride in achievement.
- Set and mark homework / assignment timely.
- Communicate with parents / guardians about any concerns about work, behaviour & attendance.
- Welcome the constructive views of parents and students.

STUDENTS

I will:

- Attend school regularly and on time.
- Maintain the decorum of the school.
- Work hard and achieve my best both in the classroom and at home.
- Show respect for other people, their property and opinions.
- Follow the instructions of staff at all times.
- Wear the correct school uniform and be tidy in appearance.
- Take pride in the school and keep it free from litter and graffiti.
- Maintain the school's good reputation at all times.
- Not use any social networking sites to comment negatively about others inside or outside the school campus.
- Not bring or download any inappropriate material, files or software & not use the school computer system for storing personal files, games etc.

PARENTS

I/We will:

- See that my child goes to school/boards the bus on time and is properly equipped.
- Support the school policies and guidelines for behaviour & discipline.
- Take an interest in the work and encourage high personal standards.
- Provide conditions that support and encourage homework and other opportunities for home learning.
- **Not allow** my ward to bring any kind of **Electronic Gadgets to the school** premises without written permission; **if so, it will be confiscated** as per the school norms.
- Accept that an additional charge may be made in respect of damage caused to the building or school property through negligence or wilful intent of my ward.
- Observe courtesy in all my dealings with the school and staff.

ALMANAC

CALENDAR 2026-27

DAY	Apr 26	May 26	Jun 26	Jul 26	Aug 26	Sep 26
MON			1			
TUE			2			1
WED	1		3	1		2
THU	2		4	2		3
FRI	3 Good Friday	1 Buddh Purnima, Summer Vacation Starts	5	3		4 Janmashtami
SAT	4	2	6	4	1	5
SUN	5	3	7	5	2	6
MON	6	4	8	6	3	7
TUE	7	5	9	7	4	8
WED	8	6	10	8	5	9
THU	9	7	11	9	6	10 Pola
FRI	10	8	12	10	7	11
SAT	11	9	13	11	8	12
SUN	12	10	14	12	9 Adivasi Divas	13
MON	13	11	15 Summer Vacation Ends	13	10	14 Teej, Ganesh Chaturthi
TUE	14 Ambedkar Jayanti	12	16	14	11	15
WED	15	13	17	15	12 Hareli	16
THU	16	14	18	16 Rath Yatra	13	17
FRI	17	15	19	17	14	18
SAT	18	16	20	18	15 Independence Day	19
SUN	19	17	21	19	16	20
MON	20	18	22	20	17	21
TUE	21	19	23	21	18	22
WED	22	20	24	22	19	23
THU	23	21	25	23	20	24
FRI	24	22	26 Muhurram	24	21	25
SAT	25	23	27	25	22	26
SUN	26	24	28	26	23	27
MON	27	25	29 Kabir Jayanti	27	24	28
TUE	28	26	30 Foundation Day	28	25	29
WED	29	27 Id-UI-Zuha		29	26 Id-E-Milad	30
THU	30	28		30	27	
FRI		29		31	28 Raksha Bandhan	
SAT		30			29	
SUN		31			30	
MON					31	

DELHI PUBLIC SCHOOL, NAVA RAIPUR

CALENDAR 2026-27

DAY	Oct 26	Nov 26	Dec 26	Jan 27	Feb 27	Mar 27
MON					1	1
TUE			1		2	2
WED			2		3	3
THU	1		3		4	4
FRI	2 Gandhi Jayanti		4	1 New Year	5	5
SAT	3		5	2	6	6 Maha Shivratri
SUN	4	1 State Foundation Day	6	3	7	7
MON	5	2	7	4	8	8
TUE	6	3	8	5	9	9 Id-UI-Fitr
WED	7	4	9	6	10	10
THU	8	5	10	7	11 Vasant Panchami	11
FRI	9	6 Diwali Break Starts	11	8	12	12
SAT	10	7	12	9	13	13
SUN	11	8 Diwali	13	10	14	14
MON	12	9	14	11	15	15
TUE	13	10	15	12	16	16
WED	14	11 Diwali Break Ends	16	13	17	17
THU	15	12	17	14	18	18
FRI	16	13	18 Guru Ghasidas Jayanti	15 Makar Sankranti	19	19
SAT	17 Dusshera Break Starts	14	19	16	20	20
SUN	18	15 Chhat Puja	20	17	21	21
MON	19	16	21	18	22	22 Holi
TUE	20 Dussehra	17	22	19	23	23
WED	21 Dusshera Break Ends	18	23	20	24	24
THU	22	19	24 Winter Break Starts	21	25	25
FRI	23	20	25 Christmas	22 Chherchhera	26	26 Good Friday
SAT	24	21	26	23	27	27
SUN	25	22	27 Winter Break Ends	24	28	28
MON	26	23	28	25		29
TUE	27	24 Guru Nanak Jayanti	29	26 Republic Day		30
WED	28	25	30	27		31
THU	29	26	31	28		
FRI	30	27		29		
SAT	31	28		30		
SUN		29		31		
MON		30				

ALMANAC

LIST OF HOLIDAYS (April 2026 – March 2027)

Festival	Date
Good Friday	Fri, 03 Apr 26
Ambedkar Jayanti	Tue, 14 Apr 26
Muhurram	Fri, 26 Jun 26
Kabir Jayanti	Mon, 29 Jun 26
Hareli	Wed, 12 Aug 26
Id-E-Milad	Wed, 26 Aug 26
Raksha Bandhan	Fri, 28 Aug 26
Janmashtami	Fri, 04 Sep 26
Teej, Ganesh Chaturthi	Mon, 14 Sep 26
Gandhi Jayanti	Fri, 02 Oct 26
Guru Nanak Jayanti	Tue, 24 Nov 26
Guru Ghasidas Jayanti	Fri, 18 Dec 26
New Year	Fri, 01 Jan 27
Chherchhera	Fri, 22 Jan 27
Maha Shivratri	Sat, 06 Mar 27
Id-UI-Fitr	Tue, 09 Mar 27
Holi	Mon, 22 Mar 27
Good Friday	Fri, 26 Mar 27

Summer Vacation	: 01 May 26 - 15 Jun 26
Dusshera Break	: 17 Oct 26 - 21 Oct 26
Diwali Break	: 06 Nov 26 - 11 Nov 26
Winter Break	: 24 Dec 26 - 27 Dec 26

Some gazetted holidays, not mentioned above, fall on a Sunday or on other holidays.

Note: There may be some changes in the above-mentioned list as per the need of the school. Keeping in view the safety of the students, school will be called off on account of bandh, gherao or any unprecedented event.

AGE CRITERIA FOR ADMISSION

Class	Minimum age (As on 01 April 2026)
Nursery	3 years
KG I	4 years
KG II	5 years

FEE STRUCTURE

Prospectus ₹ 1000

At the Time of Admission

Admission Fee ₹ 20000
Security Deposit (Refundable) ₹ 5000

Annual Charges

Tuition Fee	
Class	Amount
Nursery & KG	₹ 92500 (= 4 × 23125)
I to V	₹ 118500 (= 4 × 29625)
VI to VIII	₹ 127500 (= 4 × 31875)
IX to XII	₹ 137500 (= 4 × 34375)

Transport Charges (Optional)	
On the basis of distance	Amount
Category-I	₹ 30200 (= 4 × 7550)
Category-II	₹ 35800 (= 4 × 8950)
Category-III	₹ 38800 (= 4 × 9700)
Category-IV	₹ 48000 (= 4 × 12000)

Note:

1. The tuition fee and transport charges are for one academic year. For the convenience of parents, the payments may be made in **four equal installments on or before respective due dates.**

2. Due dates for installments:

1 st Installment	10 Apr 2026
	At the time of admission for New Students
2 nd Installment	10 Jul 2026
3 rd Installment	10 Oct 2026
4 th Installment	10 Jan 2027

3. The security deposit is refundable, without interest, upon withdrawal provided a written request is submitted within the same academic year in which the student leaves the school. Failure to do so will result in forfeiture of the deposit. The refund may be claimed only after the Transfer Certificate (TC) has been issued.
4. Only regular / permanent government employees posted in Chhattisgarh can avail the government concession. Individuals on probation and under contract are ineligible to access this benefit.
5. For the wards of Regular Government Employees posted in Chhattisgarh, 50% of the Admission Fee and Security Deposit will be waived off. This Govt. Emp. Concession will be adjusted with the 4th Installment of Tuition Fee. Concession will not be approved if the relevant documents are not submitted within 15 days of joining the school.
6. If more than one child of a parent is studying in an academic session, 4th Installment of Tuition Fee of the second (the eldest) child will be waived off. This Sibling Concession will be approved only if the due fees of all children are paid on or before the due dates.
7. A parent can avail only one concession out of the two (Govt. Emp. & Sibling) in an academic session.
8. The fee does not include the cost of books / notebooks and stationery.
9. Fee shall only be payable online (through School ERP) or through Cheque / DD in favour of **Delhi Public School, Nava Raipur**.
10. Fees will be considered paid only after realization of the cheque. If the cheque is dishonoured by the bank, the school shall have right to initiate appropriate legal proceedings. Further, a Cheque Return Charge of ₹ 200/- (Rupees Two Hundred Only) will be applicable.
- 11. Fee deposition is the responsibility of the parents. No reminder is given for deposition of fee.**
12. If an installment is not paid on or before due date, a Late Fee penalty of ₹ 10 (Rupees Ten Only) per day shall be levied.
13. If an installment along with the Late Fee remains unpaid by the end of the following month of the due date, the student's name will be struck off from the school rolls.
14. All outstanding dues must be paid before the commencement of examinations, failing which the student will not be allowed to appear in the examinations.
15. Transport charges should be deposited before the lapse of each quarter, failing which the facility will be withdrawn.
16. Transfer certificate/progress report will be released only after clearance of all dues.
17. The tuition fee must be paid up to the month of the student's last attendance at the school.

ANTI-BULLYING POLICY

We believe that all students have the right to be educated in an environment where there is mutual respect and co-operation. Bullying is contrary to this approach and we do everything possible to discourage it.

Bullying is when someone deliberately goes out of their way to threaten, frighten, abuse or hurt someone else. It is also taunting or calling names as well as damaging a person's property, clothing or school work. It is ganging up on someone and isolating them.

School is committed to oppose bullying. Any form of the behaviour outlined below should never be ignored but challenged and the appropriate action taken.

Every pupil has the right to feel safe, secure, happy and free from intimidation.

Bullying can be defined as:

- malicious gossip
- verbal threats and abuse
- intimidating behaviour causing fear, concern or isolation
- aggressive physical contact
- interference with personal belongings
- sexual, racial, social or disability harassment
- exclusion of the victim from group membership
- written comments including those posted on social networking sites
- graffiti in the school washroom, corridors and classrooms

It can be defined as bullying if physically or emotionally harmful actions are repetitive, wilful or persistent and are intentionally harmful and carried out by an individual or a group; if there is an imbalance of power leaving the person who is bullied feeling defenceless.

Bullying is strictly prohibited inside the school premises and no such act will go unnoticed or unpunished.

Act of bullying will be referred to the Discipline Committee, which after thorough investigation will recommend appropriate measures to be taken as per the guidelines laid down by CBSE.

Remember

**It's not your fault that you are being bullied.
You don't have to face this on your own.**

GUIDELINES TO PARENTS

It is mandatory to observe and follow the rules & guidelines.

General Instructions

1. Students must carry Almanac to school every day.
2. Read school circulars on the website (www.dpsnavaraipur.in)/Almanac/email/SMS.
3. The school premises must not be used as a meeting place for separated parents. Parents are requested not to involve the school in any personal or legal disputes.
4. Regular interaction with the teacher will help to address concerns and monitor progress.
5. Any change in address, contact no. or email id must be intimated in writing to the school office or Headmistress at the earliest.
6. Encourage your ward to speak in English at home.
7. Parents / guardians must produce identity proof at the gate.
8. The use of polythene bags and non-vegetarian food is not allowed in the school.

Hygiene and Turnout

1. Students must attend school in neat, well-ironed and complete uniforms.
2. Boys must maintain short and proper haircut.
3. Girls having long hair must tie their hair into two plaits. Those having short hair must wear a hairband.
4. Valuable articles like gold / diamond jewellery (chains, danglers, finger rings, earrings, nose ring, bangles), facial makeup like eye makeup, lipstick & bindi, henna / tattoo decorating on arms & feet, the colouring of hair is strictly prohibited.
*If found, the articles will be **confiscated for six months.***
5. Only girls are allowed to wear one pair of ear studs only on ear lobes.
6. **Application of Henna should be restricted to the inner side of the palm and that too with prior permission.**

Code of Conduct for Students

1. Latecomers will not be allowed inside the campus.
2. Students will be responsible for their belongings.
3. Shouting, whistling, running in corridors and throwing things out of the window are not allowed.
4. The school will not be responsible for any unlawful /criminal activity engaged in by the student.
5. POCSO and POSH Committees have been constituted in the school to address and resolve complaints related to sexual harassment.
6. Only Sikh students are permitted to wear a Kada as part of their religious practice.
7. Students will be expelled from the school by the recommendation of the disciplinary committee on the following grounds, which will be final and binding on the students:
 - a. Mental, moral, emotional and physical harassment of other students and the school staff.
 - b. Any misbehaviour / indiscipline by any student / parent and damage to school property.
 - c. Delay / Repetitive failure in payment of fee.
 - d. Unsatisfactory progress in academics.
 - e. Non-adherence to school rules, regulations and guidelines.
 - f. Possession of prohibited items.
 - g. Using any social networking site to comment negatively about students and the staff.

Birthday Celebration in School

1. Only students of Classes Nursery to V are permitted to wear civil dress on their birthdays.
2. Cakes, pastries, pizzas, cold drinks, chocolate bars, chewing gum and fancy gifts are not permitted.
3. **Partying in the classroom** is strictly **prohibited**.
4. Students of classes **VI-IX** must **wear school uniform** on their birthdays.
5. School does not take any responsibility for any party / celebration organized by parents / students to celebrate birthdays outside the school campus.

Articles Prohibited in the School

1. Sharp objects, namely blades, knives (even disposable knives), scissors, nail cutters and needles.
2. Firearms, Explosives, Crackers, dangerous chemicals, inflammable materials like lighters or match boxes, pepper spray, Holi Colours and deodorants.
3. Alcohol, cigarette, E-Cigarette, vapes, tobacco products, chewing gum, energy drinks/fizzy sugary drinks, pan masala or any other form of intoxicating / illegal substance.
4. **Electronic gadgets** (mobile phone, i-pod, gaming consoles, audio / video players, camera, smart watch, fitness trackers, recording devices), gold jewellery, toys, inappropriate or offensive literature playing cards etc. and expensive stationery articles.
*If found, the articles will be **confiscated for six months**.* Students found in possession of prohibited items may face suspension or expulsion, as recommended by the Discipline Committee.

Library

1. A fine of ₹ 10/- per day will be imposed for not returning the library book.
2. In case of loss or damage to the book, the cost of the book at the present rate will be levied.

School Trips and Tours

1. The school provides Sleeper Class train fare for zonal level (CBSE, SGFI & Inter DPS) participation and Three Tier A.C. train fares for national level participation.
2. The outstation lodging and food arrangements are provided by the host school as per DPS Society / CBSE norms.
3. Parents, guardians or representatives are not allowed to travel with DPSNR students or interfere in any inter-school event.
4. Students must stay with the escort teachers and teammates during any inter-school event.
5. Students will be allowed for school trips and tours only with the prior consent of their parents.
6. Relatives are strictly not permitted to meet students during educational trips.
7. Students on tours must adhere to issued guidelines; inappropriate conduct may result in suspension or expulsion, and such students will not be considered for future trips organized by the school.
8. Any act of indiscipline by a student during educational tours will result in the student being sent back home at the parents' expense. The cost of travel for both the student and the escort will be borne solely by the parents.
9. In case of an injury or any other reason requiring a student to be sent back from the educational trip, the total travel cost for the student and the escort will be the responsibility of the parents.

POSITIVE BEHAVIOUR MANAGEMENT

Disciplinary Measures

The school may adopt the following disciplinary measures in dealing with students behaving in an unruly manner and/or breaching the school disciplinary code/rules.

1. Oral warning and counselling
2. Written warning
3. Extra academic work, supervised by teachers, after school hours
4. Parent counselling within 24 hours with a warning to the offender
5. Suspension (ranging from 7 days to 30 days)
6. Expulsion from school

Students indulging in aggressive or violent behaviour will not be permitted to travel by school bus.

MEDICAL GUIDANCE

Parents are requested to impart health education to their children to enable the following:

1. Maintain personal hygiene.
2. Eat a balanced diet.
3. Drink clean water.
4. Follow a regular exercise / yoga schedule.
5. Have adequate sleep of at least 8 hours.

Parents are expected

1. To immunize their children as per the doctor's advice.
2. Not to send children suffering from conjunctivitis, skin disease, chicken pox, measles, influenza, mumps etc., to school till the prescribed period of abstinence is over.
3. To produce a doctor's certificate permitting the child to attend school when a student returns after suffering from an infectious or contagious disease.
4. To inform the school authorities in writing if the child is suffering from a chronic disease stating the history of illness and special precautions to be taken, if any.

Do note that:

1. The school has a well-equipped medical room and one qualified attendant to provide **first-aid** to a child in case of need.
2. In emergencies, the injured child is rushed to the hospital.
3. The school bears all expenses for the medical treatment given as first-aid. However, for extended treatment, the parents will bear the consultancy charges.
4. A medical card to record the health status and growth status of the child is maintained and a report thereof is sent to the parents for information and necessary action.
5. The medical history of the child has to be filled up by the parents.

MEDICAL CARD OF THE CHILD

(To be filled-up by the parents / guardians in CAPITAL letters)

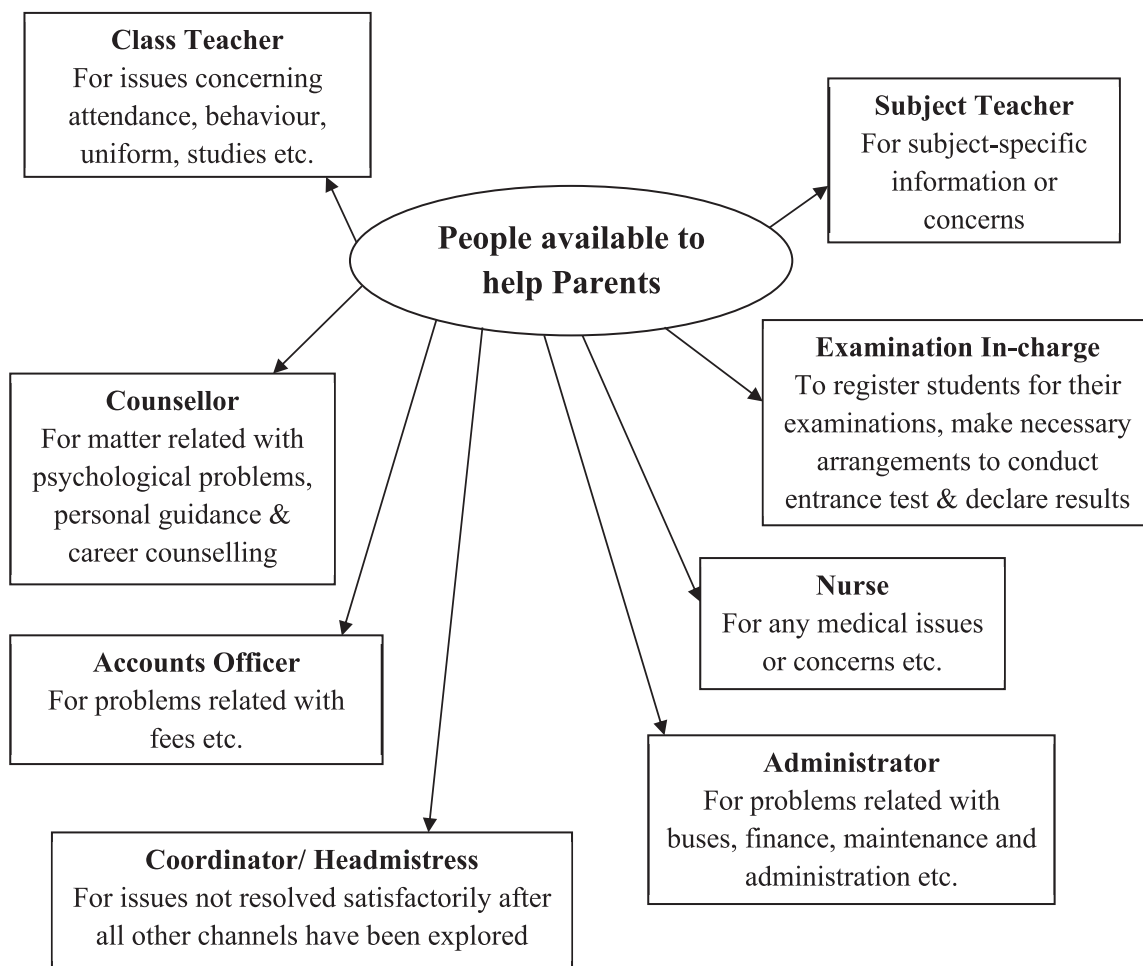
1. Name:
2. Age in years:
3. Specific diseases suffered in the past:
.....
4. Operation undergone in the past, if any, specify:
.....
5. Allergies, if any:
6. Immunizations record:

Vaccines	Yes / No	Date
(a) Polio
(b) DPT
(c) Measles
(d) DT
(e) Tetanus
(f) Hepatitis A
(g) Hepatitis B
(h) Chicken Pox
(i) Covid Vaccine 1
Covid Vaccine 2

Any disease for which child is on regular medication:
.....

HELP AVAILABLE TO PARENTS

The school has a wide range of people available to help parents with any issues they have.
Please take a prior appointment.



PARENTS TEACHERS MEETING SCHEDULE

NUR – IX
Saturday, 4 th July 26
Saturday, 22 nd August 26
Saturday, 10 th October 26
Saturday, 19 th December 26

NOTE: Specific date and time will be intimated through the School website / SMS / School Almanac. There may be some changes in the above-mentioned dates as per the school's requirement.

Guidelines:

1. PTMs are arranged to discuss academics, behaviour and progress of the student only with the parents.
2. Parents must attend PTM in the given time slot only.
3. No special meeting is arranged for the parents who miss scheduled PTM.
4. Relatives / personal tutors / representatives are not allowed to enter the school campus without prior written permission of school authorities.
5. All dues are to be cleared by parents to avail PTM participation. Fee defaulter cases are attended to only after clearance of dues.
6. Students must come in complete school uniform to attend PTM.
7. Parents should extend all courtesies to teachers/authorities during their interactions.
8. Taking photographs, recording audio/video during interaction within school is strictly prohibited. It may call for the expulsion of wards of concerned parents if found doing so.
9. **Answer scripts of Tests won't be sent home, and photocopies cannot be provided.** Parents are to see the 'Answer scripts' on PTM day only. Do not request teachers to show answer scripts on dates other than those scheduled by the school, as it cannot be entertained. Clicking pictures of Answer scripts is not allowed.
10. Phones should be switched off during interaction / meeting.

PARENT TEACHER MEETING INFORMATION

Dear Parents,

The Parent Teacher Meeting for students of Class.....has been scheduled on.....

You are requested to be present between andto discuss the performance of your ward with the teachers. Please adhere strictly to the time allotted to avoid any inconvenience.

Regards

.....
Class Teacher's Signature

.....
Parent's Signature

Dear Parents,

The Parent Teacher Meeting for students of Class.....has been scheduled on.....

You are requested to be present between andto discuss the performance of your ward with the teachers. Please adhere strictly to the time allotted to avoid any inconvenience.

Regards

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The Parent Teacher Meeting for students of Class.....has been scheduled on.....

You are requested to be present between andto discuss the performance of your ward with the teachers. Please adhere strictly to the time allotted to avoid any inconvenience.

Regards

.....
Class Teacher's Signature

.....
Parent's Signature

DPS NAVA RAIPUR EXPECTS ITS STUDENTS TO

- Inculcate and seek to satisfy intellectual curiosity.
- Set a target in the field of academics and pursue it.
- Take part in co-curricular activities for their holistic growth.
- Lead a disciplined life.
- Make optimum use of time.
- Take care of school property.
- Maintain personal hygiene and develop healthy food habits.
- Maintain the cleanliness of their surroundings.
- Be environment conscious.
- Show respect to their elders and affection to the younger.
- Take care of the disadvantaged.
- Shoulder responsibilities.
- Grow up as conscientious and concerned citizens.

I AM SPECIAL SO I...

.. take pride in wearing the school uniform.

... take care of my health.

... am well-behaved and courteous.

...speak politely.

...give my best in whatever I do.

... am helpful to everyone.

...wish my teachers and all elders.

... always tell the truth.

...do not bully others.

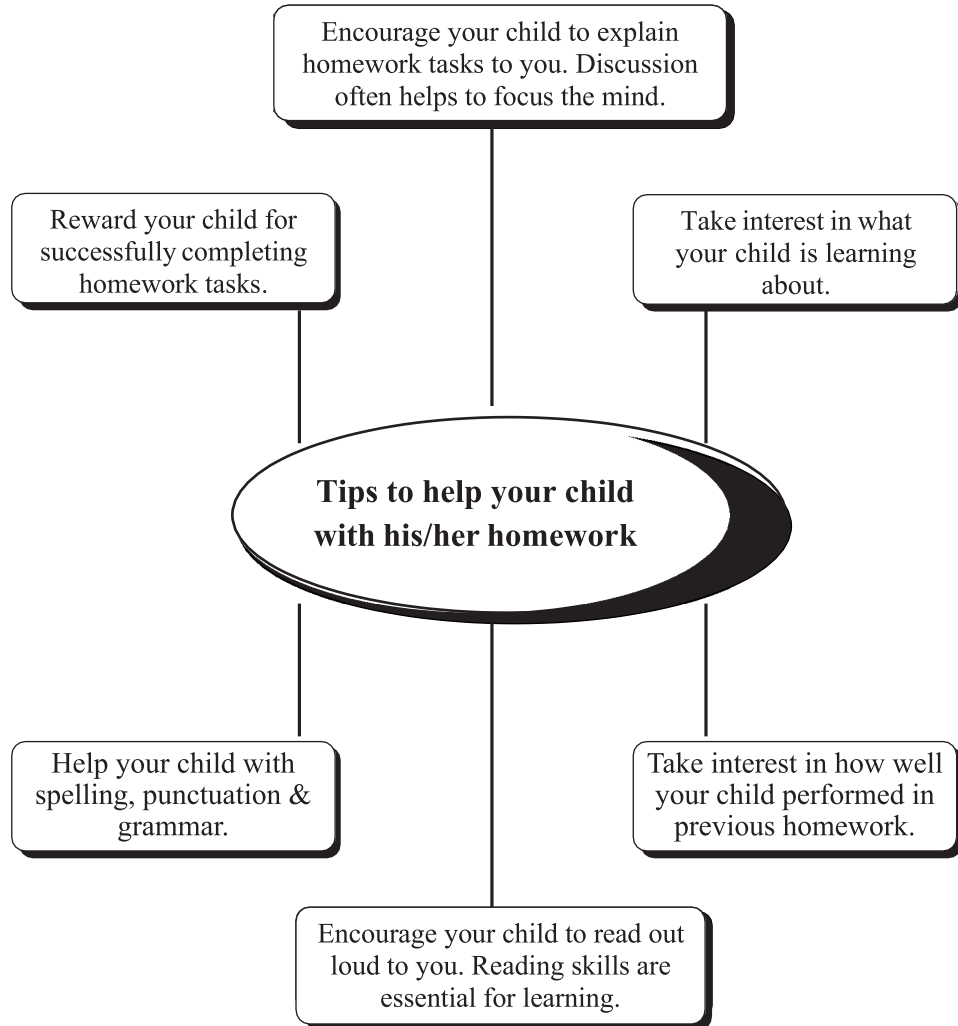
... play a fair game.

... keep my classroom and my school clean.

... have a strong sense of attachment to the school.

... value our values.

HELPING YOUR CHILD WITH HOMEWORK



SCHOOL TRANSPORT

The transport facility provided by Delhi Public School, Nava Raipur, will cover the majority of areas within Raipur, but it will **not** be **obligatory** on the part of the school authorities to make **new routes**, extend routes or create **additional stops**. Allotment of a seat is subject to availability.

General Instructions:

1. School Transport is Optional.
2. Our Transport Partner is Dashmesh Transport.
3. In case the transport facility is not availed at the beginning of the term, any subsequent request for the same will be considered only after the First Term, and will depend on the availability of seats in the desired route.
4. Students must only board the bus at their designated stop and travel by the allotted route.
5. A change of address does not entitle a child to switch to a different school vehicle without prior permission from the school authorities. Address changes for transportation require a new address proof along with an application submitted at least seven days in advance.
6. In the event that parents or authorized guardians are not present at the designated drop-off point, the child will be brought back to the school for safety reasons.
7. Whenever there is reshuffling or re-routing of buses for any reason, especially after each break (when school reopens in July/January, after summer holidays and after winter holidays), there may be variation in pick up or drop off time. We solicit your co-operation at such times.
8. Sharing live location is not mandatory.
9. Student must be escorted to and from the bus stop.
10. Throwing objects out of the bus window, eating on the bus or littering is strictly prohibited and is considered as an offence.
11. Students must maintain courteous behaviour on the bus.
12. The transport facility will be withdrawn if a student is found in possession of prohibited items on the bus.
13. Any damage to the buses caused by negligence or vandalism will result in an appropriate fine and withdrawal of the bus facility without any warning.
14. Boys are allotted seats in the front and girls at the back, along with teachers. The teacher may change a student's seat if required. Seats cannot be reserved for friends. Each student is entitled to one seat only and all bags should be placed under the seat or on lap.
15. Bullying of any form is a serious offense and will result in severe repercussions, including withdrawal from the transport facility or expulsion from school. No refund of transport charges will be provided in such cases.
16. Under no circumstances parents, guardians or family members are allowed to enter or board the school bus.
17. Any individual concern about the transport issues should be mailed to dpsatalnagartransport@gmail.com and it will be handled one on one and not in the group.
18. For Safety reasons:
 - a. Students should stand away from the main road while waiting for the bus and also deboard the bus only when the bus comes to halt.
 - b. No body part should be extended outside the window.
 - c. Students must remain seated while the bus is in motion.
 - d. The driver's attention should not be distracted under any circumstances.
 - e. Students should not approach the door until the bus has completely stopped.
 - f. Students should not move towards the driver's seat under any circumstances.
19. The following actions of the parents will be considered misconduct and will result in the immediate withdrawal of the transport facility of their ward:

- Forcing the school bus to stop between designated stops.
 - Bribing conductors or drivers.
 - Misbehaving with school staff.
 - Entering the school bus to interact with students or staff.
20. Transport charges must be deposited before the end of each quarter. Failure to do so will result in the withdrawal of the facility.
 21. Parents should ensure that their ward's mobile number is not shared with the driver or conductor.
 22. If any road or route is blocked temporarily or permanently owing to any reason, parents and students must cooperate and abide by the changes.
 23. More than one complaint of indiscipline on the bus will result in the suspension (for a minimum of one week) or permanent withdrawal of the transport facility.
 24. Any student leaving the school before the usual dispersal time or not using school transport must obtain a Gate Pass before leaving the campus. The Gate Pass must be handed over to the security guard.
 25. Students using personal transport must obtain a Permanent Gate Pass from the school reception.
 26. Private vehicles are not allowed to enter the school campus for safety reasons, except in cases of medical emergencies. The speed limit inside the campus must not exceed 10 km/hr.
 27. The bus will not wait for any student at the stop. Students must report to their designated stop before the bus arrives. Parents must not hold up the bus for any reason.
 28. In case of a breakdown or delay, parents will be informed via SMS or WhatsApp regarding alternative arrangements.
 29. The school will not be responsible for any items lost on the bus.
 30. Parents must submit a written notice at least one month in advance if they wish to withdraw their child from the school transport facility; otherwise, transport charges for one additional month will be levied.
 31. The school transport facility is provided only for commuting between the designated bus stop and the school.
 32. In case of withdrawal of school transport facility on discipline grounds, the transport charges, if paid, is not refundable.

Contact the transport in-charge (7970000133) for any assistance.

SCHOOL HOUSES

The students of the school are divided into four Houses, each House headed by a House In charge and a team of teachers and House Prefects. The four Houses are:

1. Prabal House (House colour – Red)

Motto: United we stand, divided we fall.

2. Pragati House (House colour – Green)

Motto: Tough times never last, tough people do.

3. Pratap House (House colour – Blue)

Motto: Winners never quit and quitters never win.

4. Pragyan House (House colour – Yellow)

Motto: Perseverance leads to success.

House competitions and activities form a regular routine at school. Participation is encouraged through various inter-house competitions in creative and performing arts, literary activities, academic as well as sports and special assemblies, thereby, developing confidence in the members of the House to showcase their talents and abilities. Healthy competition and team spirit are thus inculcated and encouraged in every child. Houses are allotted to students from class I.

SCHOOL UNIFORM

1. Students must wear the complete prescribed school uniform along with the identity card.
2. For Sikh boys of classes I to IX, the turban is bottle green. Sikh boys of Pre-Primary classes should wear a maroon turban with the winter and summer uniform.
3. Bottle green ribbons / bands / hair clips to be used by girls. Pre-primary girls will use maroon hair accessories.
4. Girls of Nursery to class II must wear bloomers under the tunic. Girls of class III onwards must wear black cycling shorts under the divided-skirt.
5. Watches can only be worn from class VI onwards. Fancy and expensive watches are not allowed.
6. Primary students must carry one clean white handkerchief daily. They must deposit a table mat & yoga mat with the class teacher.
7. For Pre-Primary students, two sets of aprons, table mats and napkins need to be purchased and deposited with the class teacher. They should bear the child's name or have an identification mark that the child can recognize. It will be sent home every Saturday to be washed and brought back on Monday.
8. Colouring of hair is not allowed.
9. Boys should wear trousers from class V onwards.
10. Girls must wear knee-length skirts, and boys must wear trousers from the waist, not below it.
11. Medically beneficial shoes or any other equivalent Black Sports Shoes that are specifically designed to support or accommodate the mechanics and structure of the foot, ankle and leg are recommended.

Students will only be allowed to enter the school premises if they turn up in the prescribed uniform.

UNIFORM FOR CLASSES I – IX

BOYS

SUMMER	WINTER
White Shorts (up to Class IV) White Trousers (Class V onwards) White Shirt (Half Sleeves) White Socks, School Belt Black Sports Shoes House Dress	Grey Trousers White Shirt (Full Sleeves) Green Hoodie & Sweater (I-V) Green Blazer (VI- IX) Black Sports Shoes Grey Socks, School Belt School Tie House Dress

GIRLS

SUMMER	WINTER
White Tunic for I & II White Skirt (Divided) for III-IX White Shirt (Half Sleeves) White Socks, School Belt Black Sports Shoes House Dress	Grey Tunic for I & II Grey Skirt (Divided) III -IX White Shirt (Full Sleeves) Green Hoodie & Sweater (I-V) Green Blazer (VI- IX) School Belt & Tie Grey Socks Black Sports Shoes House Dress

UNIFORM FOR PRE-PRIMARY CLASSES

BOYS

SUMMER	WINTER
Cream School T- Shirt Maroon Shorts Maroon Socks School Belt Black Sports Shoes	Cream School T- Shirt Maroon Lower Maroon Hoodie Maroon Socks Black Sports Shoes

GIRLS

SUMMER	WINTER
Cream School T- Shirt Maroon Skirt Maroon Socks School Belt Maroon Hair Band Black Sports Shoes	Cream School T- Shirt Maroon Lower Maroon Hoodie Maroon Socks Maroon Hair Band Black Sports Shoes

WITHDRAWAL PROCEDURES

1. Students who do not report on the reopening day of the school and whose fees remain unpaid beyond 10th April (the due date for the first installment), without any formal intimation from the parents, shall be considered withdrawn. Continuation of enrolment for such students will be subject to the availability of seats.
2. Parents who wish to withdraw their ward in the mid of the session 2026-27 need to pay the fee up to the month last attended.
3. Transfer Certificate / School Leaving Certificate will be issued after all the dues are cleared and the clearance form is completed.
4. For the withdrawal of transport services, one-month prior written notice is essential.
5. In case of student not joining school after taking admission, the admission fee will be forfeited. Tuition Fee and Security Deposit, if deposited, will be returned without any interest.
6. Refund, if any, may be claimed **within a year only** of leaving the school.
7. The tuition fee must be paid up to the month of the student's last attendance at the school.

ATTENDANCE

Coming regularly to school is an integral part of a student's life. This inculcates discipline and regularity in a student. **Students will not be allowed to enter the class without an absence note in Almanac if they have been absent the previous day.**

Leave of Absence:

1. Parents should submit an application through the Almanac.
2. **75% attendance is mandatory** to enable students to appear for the Final Assessment.
3. Students who have been **sick for three or more days** will bring a **medical certificate** from their doctor upon re-joining the school.
4. If a child is continuously absent from the school without prior information for seven days, then his / her name will be struck off from the attendance register.
5. All students will attend school on the reopening day after each of the vacations. Those absent for any illness must present a medical certificate before they are admitted to the class.
6. Leave on Assessment days should be strictly avoided as it may hamper the child's Academic Progress and Promotion to the higher class.
7. A certificate of appreciation will be given to students with 100% attendance.

SCHOOL OUTINGS

1. Outings for Pre-Primary Classes are organized regularly, keeping in mind the relevant topics being covered in the class.
2. Educational trips for classes I and above are organised at both national and international levels to broaden students' learning horizons and provide them with enriching experiences beyond the classroom.

SCHOOL PUBLICATIONS

A newsletter **ROOTS** is published quarterly, highlighting the happenings at school and the students' achievements and creative efforts.

A collection of literary works of the students in the form of School Magazine **WINGS** is released. It reflects the events and achievements of students during the year and carries other articles / photographs of interest.

SCHOOL HONOURS AND AWARDS

In acknowledgement of outstanding achievements and contributions, we take pride in recognizing and celebrating the accomplishments of our students through a range of honours, awards and certificates.

Based on students' outstanding academic performance and extraordinary achievements in co-curricular activities, along with teachers' observations and regular interactions, the 'School Award Committee' recommends for grant of awards.

ACADEMICS

- **Scholar Badge:** A Scholar Badge shall be awarded to a student for achieving academic excellence with a minimum 80% marks in all subjects in class VI – IX and a minimum 90% attendance. No exemption / relaxation in attendance will be considered under any circumstances.
- **Scholar Blazer:** A student who earns the Scholar Badge for three consecutive years shall be awarded Scholar Blazer in the third year.
- **Scholar Tie:** A student who earns the Scholar Badge for four consecutive years shall be awarded Scholar Tie in the fourth year.
- **Piped Blazer:** A student who earns the Scholar Badge for five consecutive years shall be awarded Piped Blazer in the fifth year.
- **Citation:** Awarded for receiving Scholar Badge for six consecutive years.

ATTENDANCE

- **100% Attendance Certificate:** Awarded to the students from classes Nursery to IX for securing 100% attendance.
- **Award of Recognition:** Awarded for receiving 100% Attendance Certificate for three or more consecutive years.
- **Citation:** Awarded for receiving 100% Attendance Certificate for five years.

Note:

- (i) A day's attendance is counted only if the student attends all the classes conducted during the day.
- (ii) Attendance is awarded to the students participating in competitions conducted by DPS Society, SAI, CBSE, Khelo India and SGFI only.

CO-CURRICULAR ACTIVITIES

Certificate of Excellence

- Awarded for remarkable accomplishments in Art & Craft, Sports, Music (Vocal), Music (Instrumental), Dance, External Exams, Robotics, Science & Innovation, Quiz and Literary activities after the evaluation of the School Award Committee.

- Achievements honoured by non-affiliated organizations without federation ties are not eligible for the Excellence certificate.

Co-scholastic Blazer

- Awarded to the first three positions or any other equivalent positions and titles approved by the School Awards Committee in National or International level competitions.
- Awarded to the first three position holders in the National level of External Examinations.
- Awarded to top ten Final International position holders in External Examinations.

Co-Scholastic Tie

- Awarded to the first three positions or any other equivalent positions and titles approved by the School Awards Committee in National or International level competitions for two consecutive years and who have already received a Co-scholastic Blazer the previous year.
- Awarded on achieving the first three positions in the National level of External Examinations for two consecutive years and who have already received a Co-scholastic Blazer the previous year.
- Awarded on achieving top ten Final International positions in External Examinations for two consecutive years and who have already received a Co-scholastic Blazer the previous year.

Piped Co-scholastic Blazer

- Awarded to the first three positions or any other equivalent positions and titles approved by the School Awards Committee in National or International level competitions for three consecutive years and who have already received a Co-scholastic Tie the previous year.
- Awarded on achieving the first three positions in National level of External Examinations for three consecutive years and who have already received a Co-scholastic Tie the previous year.
- Awarded on achieving top ten Final International positions in External Examinations for three consecutive years and who have already received a Co-scholastic Tie the previous year.

Citation

- Awarded to the first three positions or any other equivalent positions and titles approved by the School Awards Committee in National or International level competitions for four consecutive years and who have already received Piped Co-scholastic Blazer the previous year.
- Awarded on achieving the first three positions in National level of External Examinations for four consecutive years and who have already received Piped Co-scholastic Blazer the previous year.
- Awarded on achieving top ten Final International ranks in External Examinations for four consecutive years and who have already received Piped Co-scholastic Blazer.
- **Principal's Trophy (Running Trophy): All Round Best House** – Awarded to the House for achieving maximum points in various Inter-House Competitions conducted during the session.

NOTE:

- Students who have left the school are not considered for the award.
- Candidature for awards may be cancelled on disciplinary grounds.
- The External Exams considered for the School Awards are: SOF, Silver Zone, IAPT, Unified Council, Conquest Olympiad, IRO and BSE.
- Events organized by CBSE, DPS Society, SAI, Khelo India, National Badminton Championship organised under the aegis of Badminton Association of India and SGFI in Sports, Music, Dance, Art & Craft, Science & Innovation, Robotics and Literary activities are only eligible for the above-mentioned awards.

STUDENT COUNCIL

A Student Council is a group of elected students guided by mentors to help share ideas, interests, campaigns and concerns with all members of the school community. They initiate community projects, awareness programs and cultural events to name a few. Aimed at inculcating leadership qualities and community spirit, the DPS Student Council has evolved into a valued platform for the leaders and citizens of tomorrow.

Student Council includes the following:

- Head Boy
- Head Girl
- President Interact
- Captain International Affairs
- CCA Captain (Boys)
- CCA Captain (Girls)
- Sports Captain (Boys)
- Sports Captain (Girls)
- Vice Head Boy
- Vice Head Girl
- Vice President Interact
- Vice Captain International Affairs
- Vice CCA Captain (Boys)
- Vice CCA Captain (Girls)
- Vice Sports Captain (Boys)
- Vice Sports Captain (Girls)

The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out school activities and service projects. In addition to planning events that contribute to school spirit and community welfare, the student council serves as the voice of the student body.

The student council helps share students' ideas, interests, and concerns with teachers and the school principal. They assist in organizing school-wide activities including social events and community service initiatives.

ACTIVITIES AT SCHOOL

The school curriculum leads to sound academic growth. However, involvement in co-curricular activities is an essential part of schooling.

Some of the activities which the school provides are:

1. **Games and Sports:** Volleyball, Football, Cricket, Badminton, Table Tennis, Indoor Games etc.
2. **Art and Craft:** Drawing, Painting, Craftwork, Pottery and creating Best out of Waste.
3. **Music:** Instrumental and Vocal.
4. **Computer:** Multimedia Presentations, Graphics Designing, Desktop Publishing (DTP), Computer Hardware, Maintenance and Troubleshooting, Programming, Internet, Web Designing, Online Projects etc.
5. **Ecology / Environment Studies:** Seminars, Projects, Exhibitions, Quizzes, Demonstrations, Symposium etc.
6. **Reading Scheme Activities:** Students are exposed to words, sentences, stories as per their level, so that they enjoy hearing, repeating and understanding and demonstrating.
7. **Language Enrichment Programme (LEP):** Providing opportunity for students to master the language through constant exposure to audio and audio-visual inputs to build expression and vocabulary using dialogues and discussions.
8. **Audio Visual Learning Supplement:** Learning by doing is the call of the day, especially for the junior classes. The school enriches the curriculum with AV aids to ensure better understanding and retention.
9. **Students Counselling:** The school caters to counselling and guidance of students in developing their personality and shaping career.
10. **Mental Maths and General Awareness:** Tests are conducted to enhance Mental Mathematical aptitude and General Awareness.
11. **Yoga and Diya Meditation:** Great emphasis is given to yoga and Diya Meditation to bolster the power of concentration, accentuate memory power and balance Physical / Mental aspect.
12. **Personality Development Clubs:** Various clubs like Spoken English, Calligraphy, Theatre, Eco-club, Theatre Club, Debate Club, Synergy Club, Art & Craft, Fireless Cooking Club, Sports Club, Dance and Music (Vocal and Instrumental) are organized for holistic development of the children and tapping their inherent talent in the fields of their interest.
13. **Community Service Programme:** 'SWEAR' is a voluntary initiative by students to connect with the greater community giving them the opportunity to serve and learn from a variety of people outside the students' immediate world. A myriad of projects are offered throughout the session. This is being inspired by our motto of DPS Society 'Service Before Self'.
14. **Cultural Assemblies** provide an opportunity for students to develop community spirit and reinforce positive reflective ethos and promote value-based education.
15. **Special Day Celebrations:** International Yoga Day, National Mathematics Day, Hindi Diwas, Energy Conservation Day, Constitution Day etc., are celebrated with zeal to create awareness and consciousness.
16. **Art Integrated Learning** activities as suggested by CBSE are conducted to interlink education and culture.

MAJOR EVENTS OF THE SCHOOL

SN	EVENTS/ FUNCTIONS
1.	Foundation Day
2.	Investiture Ceremony
3.	Annual Award Ceremony
4.	Grandparents Day
5.	Teachers' Day
6.	Children's Day
7.	Annual Function / Annual Sports Day (Biennially)
8.	Graduation Ceremony
9.	Inter School Competitions
10.	International students / teachers visit
11.	Model United Nations Programme & Youth Parliament
12.	Enthusia: Celebration of PDC Clubs

ALMANAC

SPORTS ACTIVITY PLANNER

Month	Class I		Class II		Class III		Class IV		Class V	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
July	Zig Zag Race	Frog Race	Bean Bag Race	Balance Ball Race	Bunny Walk	Penguin Race	Ice cream Race with Hurdles	Hoop Race	Sack Race	Bean Bag Race
August	Frog Race	Zig Zag Race	Balance Ball Race	Bean Bag Race	Penguin Race	Frog Race	Hoop Race	Ice cream Race with Hurdles	Bean Bag Race	Sack Race
September	Bean Bag Race	Fruit Basket Race	Shuttle Run	Zig Zag Race	Sack Race	Balance Ball Race	Roll Ball with Zig Zag Race	4×50 M Relay Race	Hoop Race	100 M Hurdles Race
October	Fruit Basket Race	Bean Bag Race	Zig Zag Race	Shuttle Run	Balance Ball Race	Sack Race	4×50 M Relay Race	Roll Ball with Zig Zag Race	100 M Hurdles Race	Hoop Race
November	Ice cream Race	30 M Hurdles Race	Crawl Under Hurdle Race	Roll Ball Race	100 M Race	Shuttle Run	Sack Race	100 M Hurdles Race	Obstacle Adventure Race	Roll Ball with Zig Zag Race
December	30 M Hurdles Race	Ice cream Race	Roll Ball Race	Crawl Under Hurdle Race	Shuttle Run	100 M Race	100 M Hurdles Race	Sack Race	Roll Ball with Zig Zag Race	Obstacle Adventure Race
January	50 M Race	Kangaroo Race	80 M Race	50 M Hurdles Race (C. Goal)	50 M Hurdles Race	Crawl Under Hurdle Race	Obstacle Adventure Race	50 M Sprint	4×50 M Relay Race	70 M Sprint
February	Kangaroo Race (C. Goal)	50 M Race (C. Goal)	50 M Hurdles Race (C. Goal)	80 M Race	Crawl Under Hurdle Race	50 M Hurdles Race	50 M Sprint	Obstacle Adventure Race	70 M Sprint	4×50 M Relay Race

Class VI -IX

Month	ACTIVITIES
June	Chess & Carrom
July	Badminton
August	Table Tennis
September	Football
October	Basketball
November	Volleyball
December	Badminton
January	Lawn Tennis
February	Cricket

CCA SCHEDULE 2026-27
PRE-PRIMARY

DATE	DAY	NURSERY	KGI	KGII
18-Apr-26	Saturday		Summer Swirl (A)	
25-Apr-26	Saturday		Moms + Moments (A)	
20-Jun-26	Saturday		Creative Creations (C)	
27-Jun-26	Saturday		Uniquely Me (C)	
11-Jul-26	Saturday		Monsoon Magic (A)	
25-Jul-26	Saturday		Ad Mad Show (C)	
01-Aug-26	Saturday		English Poem Recitation (C)	
08-Aug-26	Saturday		Festive Fervour(A)	
29-Aug-26	Saturday		Jovial Janmashtami (A)	
05-Sep-26	Saturday		Junk to Joy (C)	
12-Sep-26	Saturday		Alphabet Aces (A)	
24-Oct-26	Saturday		Kavita Vachan (C)	
31-Oct-26	Saturday		Diwali Delights (A)	
14-Nov-26	Saturday		It's Our Day – Children's Day	
21-Nov-26	Saturday		Memory Game (C)	
28-Nov-26	Saturday		Show & Tell (C)	
05-Dec-26	Saturday		Mathemania (A)	
12-Dec-26	Saturday		Holy Jolly Christmas (A)	
19-Dec-26	Saturday		Mini Engineer Day (A)	
02-Jan-27	Saturday		Spin and Speak (C)	
09-Jan-27	Saturday		Fairy Tales (C)	
16-Jan-27	Saturday		Curious Cooks (A)	
23-Jan-27	Saturday		Science Magic (A)	
30-Jan-27	Saturday		Colour Carnival (A)	
06-Feb-27	Saturday		Gay with Clay (C)	
13-Feb-27	Saturday		English Handwriting (C)	
20-Feb-27	Saturday		Hindi Handwriting (C)	

***A -Activity *C - Competition**

ALMANAC

CCA SCHEDULE 2026-27**PRIMARY**

DATE	DAY	I & II	III- V
11-Apr-26	Saturday	Freehand Drawing (C)	
18-Apr-26	Saturday	Memory Game (A)	Extempore (C)
20-Jun-26	Saturday	Yoga Day (SD)	
27-Jun-26	Saturday	English Poem Recitation (C)	
11-Jul-26	Saturday	Hindi & English Handwriting (C)	Best Out of Waste (C)
01-Aug-26	Saturday	Clay Modelling (A)	Hindi & English Handwriting (C)
08-Aug-26	Saturday	Hindi Poem Recitation (C)	
29-Aug-26	Saturday	National Sports Day (SD)	
05-Sep-26	Saturday	Solo Dance (C)	Solo Song (C)
12-Sep-26	Saturday	Solo Song (C)	Solo Dance (C)
24-Oct-26	Saturday	Mono Act (C)	Design an Advertisement (C)
31-Oct-26	Saturday	Dress & Declaim (C)	
14-Nov-26	Saturday	Children's Day (SD)	
05-Dec-26	Saturday	Spellathon (C)	Mathemania (A)
12-Dec-26	Saturday	Mathemania (A)	Spellathon (C)
02-Jan-27	Saturday	Extempore (C)	Poster Making (C)
23-Jan-27	Saturday	Slogan Writing (C)	
30-Jan-27	Saturday	Katha Vachan (C)	
06-Feb-27	Saturday	Science Surprise (C)	

A-Activity**C- Competition*****SD - Special Day****CCA SCHEDULE 2026-27****(VI-IX)**

DATE	DAY	VI- IX
11-Apr-26	Saturday	Poster Making (C)
27-Jun-26	Saturday	Rangoli Competition (Group Activity)
12-Sep-26	Saturday	Kavita Vachan (C)
31-Oct-26	Saturday	Junior Pitch Fest (Group Activity)
12-Dec-26	Saturday	Model Making (C)
30-Jan-27	Saturday	Ted Talk (Group Activity)
13-Feb-27	Saturday	Nukkad Natak (Group Activity)

ASSESSMENT SYSTEM

Assessment is an integral part of the learning process as it gauges the consistent progress made by the child throughout the academic session.

PRE-PRIMARY CLASSES

- Promotion to the next class is based on continuous assessment i.e. child's daily performance, quality of the work, assimilation of the concepts taught, participation in class and co-curricular activities.
- Skills in different areas will be assessed and graded on a 5-point scale.

CLASSES I-V

- Skills in different areas will be assessed and graded on a 5-point scale.
- Academic session will be divided into two terms. In each term assessment of 70 marks in each subject will be conducted as follows:
 - Terminal Examination - 50 marks
 - Periodic Written Test - 10 marks
 - Subject Enrichment Activity - 5 marks
 - Notebook Submission - 5 marks

CLASSES VI-VIII

- The academic session will be divided into two terms and will be assessed out of 100 marks in each term.
- In each term, in each subject, there will be an end-of-term written examination for 80 marks and Periodic Assessment for 20 marks.
- Periodic Assessment will consist of three components as follows:
 - 10 marks for Unit Test (Written)
 - 5 marks for Subject Enrichment Activity
 - 5 marks for Notebook Submission - Regularity, Assignment Completion, Neatness & Upkeep of notebook

Class IX

- Annual Examination for Class IX will be conducted at the end of the academic session for 80 marks in each subject covering the syllabus of the whole year.
- Internal Assessment for 20 marks in each subject will be conducted as follows:
 - 10 marks from Periodic Written Tests — two Unit Tests and Half yearly Examination (best two will be considered)
 - 5 marks from Subject Enrichment Activity
 - 5 marks from Notebook Submission — Regularity, Assignment Completion, Neatness & Upkeep of notebook
- A student has to secure 33% marks in each subject to be declared passed.

APPRAISAL SCHEDULE (PRE-PRIMARY) 2026-27**TERMINAL APPRAISAL – I**

DATE	NURSERY	KGI	KGII
Sat, 19 Sep 26	ENGLISH (O)	ENGLISH (O)	ENGLISH (O)
Mon, 21 Sep 26	MATHS (O)	MATHS (O)	MATHS (O)
Wed, 23 Sep 26	EVS (O)	EVS (O)	EVS (O)
Fri, 25 Sep 26	ENGLISH (W)	ENGLISH (W)	ENGLISH (W)
Mon, 28 Sep 26	MATHS (W)	MATHS (W)	MATHS (W)
Wed, 30 Sep 26	EVS (W)	EVS (W)	EVS (W)
Sat, 03 Oct 26	HINDI (O)	HINDI (O)	HINDI (O)
Mon, 05 Oct 26	HINDI (W)	HINDI (W)	HINDI (W)

TERMINAL APPRAISAL – II

DATE	NURSERY	KGI	KGII
Thur, 25 Feb 27	ENGLISH (O)	ENGLISH (O)	ENGLISH (O)
Sat, 27 Feb 27	MATHS (O)	MATHS (O)	MATHS (O)
Mon, 01 Mar 27	EVS (O)	EVS (O)	EVS (O)
Wed, 03 Mar 27	HINDI (O)	HINDI (O)	HINDI (O)
Fri, 05 Mar 27	ENGLISH (W)	ENGLISH (W)	ENGLISH (W)
Mon, 08 Mar 27	MATHS (W)	MATHS (W)	MATHS (W)
Thur, 11 Mar 27	EVS (W)	EVS (W)	EVS (W)
Sat, 13 Mar 27	HINDI (W)	HINDI (W)	HINDI (W)

* O – Oral

* W – Written

ASSESSMENT SCHEDULE (I to V) (2026-27)

PERIODIC ASSESSMENT – I

DATE	I	II	III	IV	V
Fri, 24 Jul 26	ENGLISH	EVS	EVS	MATHS	ENGLISH
Mon, 27 Jul 26	HINDI	MATHS	HINDI	ENGLISH	EVS
Wed, 29 Jul 26	EVS	ENGLISH	ENGLISH	HINDI	MATHS
Fri, 31 Jul 26	MATHS	HINDI	MATHS	EVS	HINDI

TERMINAL ASSESSMENT – I

DATE	I	II	III	IV	V
Wed, 23 Sep 26	ENGLISH	EVS	EVS	MATHS	ENGLISH
Fri, 25 Sep 26	HINDI	MATHS	HINDI	ENGLISH	EVS
Mon, 28 Sep 26	EVS	ENGLISH	ENGLISH	HINDI	MATHS
Wed, 30 Sep 26	MATHS	HINDI	MATHS	EVS	HINDI
Sat, 03 Oct 26	COMPUTERS	COMPUTERS	COMPUTERS	COMPUTERS	COMPUTERS
Mon, 05 Oct 26	GK & M.SC.	GK & M.SC.	GK & M.SC.	GK & M.SC.	GK & M.SC.

PERIODIC ASSESSMENT – II

DATE	I	II	III	IV	V
Fri, 27 Nov 26	ENGLISH	EVS	EVS	MATHS	ENGLISH
Mon, 30 Nov 26	HINDI	MATHS	HINDI	ENGLISH	EVS
Wed, 02 Dec 26	EVS	ENGLISH	ENGLISH	HINDI	MATHS
Fri, 04 Dec 26	MATHS	HINDI	MATHS	EVS	HINDI

TERMINAL ASSESSMENT – II

DATE	I	II	III	IV	V
Mon, 01 Mar 27	COMPUTERS	COMPUTERS	COMPUTERS	COMPUTERS	COMPUTERS
Wed, 03 Mar 27	GK & M.SC.	GK & M.SC.	GK & M.SC.	GK & M.SC.	GK & M.SC.
Fri, 05 Mar 27	ENGLISH	EVS	EVS	MATHS	ENGLISH
Mon, 08 Mar 27	HINDI	MATHS	HINDI	ENGLISH	EVS
Thur, 11 Mar 27	EVS	ENGLISH	ENGLISH	HINDI	MATHS
Sat, 13 Mar 27	MATHS	HINDI	MATHS	EVS	HINDI

ASSESSMENT SCHEDULE (VI-IX) (2026-27)**UNIT TEST – I**

DATE	VI	VII	VIII	IX
Sat, 18 Jul 26	MAT	SCI	SSC	ENG
Mon, 20 Jul 26	ENG	HIN	ENG	SSC
Wed, 22 Jul 26	SCI	SSC	MAT	HIN / SAN
Fri, 24 Jul 26	HIN	ENG	HIN	SCI
Mon, 27 Jul 26	SSC	MAT	SCI	
Wed, 29 Jul 26	COMPUTERS	SANSKRIT	COMPUTERS	MAT
Fri, 31 Jul 26	SANSKRIT	COMPUTERS	SANSKRIT	

HALF YEARLY EXAMINATION

DATE	VI	VII	VIII	IX
Sat, 19 Sep 26	SANSKRIT	COMPUTERS	SANSKRIT	
Mon, 21 Sep 26	COMPUTERS	SANSKRIT	COMPUTERS	CA
Wed, 23 Sep 26	SST	SCI	MAT	SST
Fri, 25 Sep 26	HINDI	ENG	HINDI	ENG
Mon, 28 Sep 26	ENG	HINDI	ENG	HIN / SAN
Wed, 30 Sep 26	MAT	SST	SCI	MAT
Sat, 03 Oct 26	SCI	MAT	SST	SCI
Mon, 05 Oct 26	GK, ART	GK, ART	GK, ART	

DELHI PUBLIC SCHOOL, NAVA RAIPUR

UNIT TEST – II

DATE	VI	VII	VIII	IX
Sat, 21 Nov 26	MAT	SCI	SSC	
Mon, 23 Nov 26	ENG	HIN	ENG	
Wed, 25 Nov 26	SCI	SSC	MAT	SSC
Fri, 27 Nov 26	HIN	ENG	HIN	HIN / SAN
Mon, 30 Nov 26	SSC	MAT	SCI	SCI
Wed, 2 Dec 26	COMPUTERS	SANSKRIT	COMPUTERS	MAT
Fri, 4 Dec 26	SANSKRIT	COMPUTERS	SANSKRIT	ENG

ANNUAL EXAMINATION

DATE	VI	VII	VIII	IX
Thur, 25 Feb 27	GK, ART	GK, ART	GK, ART	
Sat, 27 Feb 27	COMPUTERS	SANSKRIT	COMPUTERS	
Mon, 01 Mar 27	SANSKRIT	COMPUTERS	SANSKRIT	CA
Wed, 03 Mar 27	SST	SCI	MAT	MAT
Fri, 05 Mar 27	MAT	SST	SCI	SST
Mon, 08 Mar 27	HINDI	ENG	HINDI	SCI
Thur, 11 Mar 27	SCI	MAT	SST	ENG
Sat, 13 Mar 27	ENG	HINDI	ENG	HIN / SAN

Note: Assessment dates are tentative and subject to change.

<p>Retest will not be conducted for Periodic Assessments /Unit Test or Terminal Assessments under any circumstances.</p>

ABSENCE NOTES

..... was/will be absent from (date) to (date).....
for the following reason

.....
Sign of Parents: Sign of Teacher:

..... was/will be absent from (date) to (date).....
for the following reason

.....
Sign of Parents: Sign of Teacher:

..... was/will be absent from (date) to (date).....
for the following reason

.....
Sign of Parents: Sign of Teacher:

..... was/will be absent from (date) to (date).....
for the following reason

.....
Sign of Parents: Sign of Teacher:

..... was/will be absent from (date) to (date).....
for the following reason

.....
Sign of Parents: Sign of Teacher:

ABSENCE NOTES

..... was/will be absent from (date) to (date).....
for the following reason

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Sign of Parents: Sign of Teacher:

ABSENCE NOTES

..... was/will be absent from (date) to (date).....
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Sign of Parents: Sign of Teacher:

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for the following reason

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..... was/will be absent from (date) to (date).....
for the following reason

Sign of Parents: Sign of Teacher:

..... was/will be absent from (date) to (date).....
for the following reason

Sign of Parents: Sign of Teacher:

STUDENT PERSONAL INFORMATION

Name of the student
Admission No.....Class & Section.....PEN No.....
Date of Birth.....Gender.....House.....
Category (SC/ST/OBC/Gen)Religion.....
Student's Aadhar No.....Blood Group.....
Residential Address

Photograph
in white
School
uniform

Bus No.Bus Stop (Location).....
If commutes by private vehicle, Vehicle No.....

Details of parents / guardian

Father's / Guardian's Name
Occupation Govt. Employee / Staff / General
Name & Address of the Organization

Mother's Name
Occupation Govt. Employee / Staff / General
Name & Address of the Organization

Contact Details

No. for SMS (Provide only one Mobile No.):.....
No. for WhatsApp Message (Provide only one No.):.....
Email Id (Provide only one Email Id):.....
Other Contact No(s). for Voice Call:.....

Details about brothers and sisters (if any) in DPS, Nava Raipur

Name	Class & Section	Admission No.
.....
.....
.....

.....
Mother's signature

.....
Father's signature

*I am aware of the rules and regulations of the school and
I promise to abide by the same.*

मैं डी.पी.एस. के नियमों से अवगत हूँ तथा इनको
सही तरीके से पालन करने का वचन देता हूँ।

Signature of Father :..... Date :.....

Signature of Mother :.....

TIME TABLE

Class & Section: _____

Class Teacher: _____

Day	0 Per	1 st Per	2 nd Per	3 rd Per	4 th Per	5 th Per	6 th Per	7 th Per	8 th Per
Mon									
Tue									
Wed									
Thu									
Fri									
Sat									

